JOB DESCRIPTION
(Date)

POSITION TITLE: Nursing Assistant, Certified

REPORTS TO:

I. PRIMARY RESPONSIBILITIES:

   Performs nursing procedures and patient care tasks.

II. ESSENTIAL FUNCTIONS:

   Provides for patient's personal hygiene: gives bedpans, urinals, baths, backrubs, shampoos, and shaves, and assists with showers.

   Provides for activities of daily living: assists with meals and feeds patients; ambulates, turns, and positions patients; provides fresh water and nourishment between meals.

   Administers enemas, douches, non-sterile dressings, surgical preps, ice packs, heat treatments, sitz and therapeutic baths, and applies restraints.

   Performs I&0; checks vital signs and weight; performs sugar and acetone urine testing, specimen collection, and postmortem care.

   Works effectively as a team member in the delivery of care and assists in the orientation of new employees.

   Utilizes resources and materials in an efficient and safe manner.

   Maintains a safe and attractive environment for patients and co-workers; transports patients and equipment as appropriate.

   Promptly answers patients' call lights and requests.

   Reports observations of a patient to the nurse caring for the patient to ensure professional assessment.

   Instills confidence in the patient by maintaining a neat and attractive appearance and performing duties in a competent and caring manner.

   Shows dependability by being punctual; maintains consistent attendance.

   Maintains good working relations among all nursing unit personnel and other hospital employees through appropriate communication.

   In special areas, performs duties as defined on specialized skill list.

   With specialized training, and written approval, may perform additional and specialized tasks pertinent to assigned area.
Accepts reassignment as needed to provide necessary care for all patients.

III. QUALIFICATIONS AND EXPERIENCE:

High school graduate preferred.

Successful completion of Nursing Assistant course or the equivalent. Previous hospital experience with acceptable references preferred.